Computing – Information Technology – Presenting

purple mash 2 simple

Key Knowledge

- To understand the uses of PowerPoint.
- To create a page in a presentation.
- To add media to a presentation.
- To add animations to a presentation.
- To add timings to a presentation.
- To use the skills learnt to design and create an engaging presentation.

Key Vocabulary

Animation	The process of adding movement to still objects.
Border properties	The style of the border around text or an object including the colour, thickness and dashes
Font format	Changing the appearance of text on the screen.
Layer	Describes which objects appear in the front (foreground) of a slide and which appear behind other objects.
Media	Information in the form of words, sounds, numbers, images, or graphics in electronic, print or broadcast form.
Presentation	A visual way of displaying information to an audience that is clear and engaging. It can contain text, images, animation and videos.
Slide	A single page within a presentation.
Slideshow	A collection of pages arranged in sequence that contains text and images to present to an audience.
Text box	An object that can be inserted into a piece of work in a program that allows the user to input text.
Transition	How a slide moves from one to the next.
Word art	A way of changing the appearance of text often using decorative shapes.

Key Questions

What is a presentation program used for?

What features can you use to make a presentation more engaging?